



Veazie Town Council

Regular Meeting

**October 24th, 2016
6:30pm**

AGENDA

- ITEM 1:** Call to Order
- ITEM 2:** Secretary to do the Roll Call
- ITEM 3:** Pledge of Allegiance
- ITEM 4:** Consideration of the Agenda
- ITEM 5:** Approval of the September 26th Regular Council Meeting Minutes
- ITEM 6:** Comments from the Public

New Business:

- ITEM 7:** Cemetery Committee Appointment
- ITEM 8:** Assessor Update
- ITEM 9:** Principal Cyr Update
- ITEM 10:** Water District Update
- ITEM 11:** Draft Budget Schedule

Old Business:

- ITEM 12:** Goals and Objective Review
- ITEM 13:** First Quarter Municipal Review Update
- ITEM 14:** Manager's Report
- ITEM 15:** Comments from the Public
- ITEM 16:** Requests for information and Town Council Comments
- ITEM 17:** Review & Sign of AP Town Warrant #7 & #8 and Town Payroll #7 & #8, School Payroll Warrant #8 & #9 and AP School Warrant #8 & #9.
- ITEM 18:** Adjournment

Tammy Perry
5 Prouty Dr
947-9624

Chris Bagley
16 Silver Ridge
cbagley@veazie.net

David King
1081 Main St
942-2376

Paul Messer
1010 School St
249-1361

Michael Reid
14 Prouty Dr.
573-1300

Agenda Items For October 24, 2016 Council Meeting

The following are brief explanations of some of the items on the agenda:

ITEM 7: Michael Monroe has applied for a position on the Cemetery Committee which currently has openings.

Suggested Motion: I motion that we appoint Michael Monroe to the Cemetery Committee for the term of 3 years.

ITEM 8: Assessor Ben Birch will discuss several items from the Assessor's Office. These items include FY 2016 Tax Commitment Report, Proposed 2017 State Valuation memo and sales data collection review. Additionally, a letter in response to an abatement request for prior years will be reviewed. Handouts have been provided prior to the meeting.

ITEM 9: Principal Matthew Cyr will be present to update the Council on items occurring at the School. He will also review 1st quarter financials. Handouts will be provided the night of the meeting.

ITEM 10: Orono Veazie Water District Trustee Joan Perkins will be present to update members on current events at the Water District.

ITEM 11: A first reading of FY 16/17 Budget Schedule will be presented for review and comment. The only difference between last year's schedule and the proposed schedule is an added workshop (04-24) for the Council to review the budget prior to the public hearing.

ITEM 12: Update on the status of the FY15/16 goals and objectives of the Council.

ITEM 13: During the 1st quarter review a question was raised in reference the professional fees section. Manager Leonard has provided a memo answering the question.

Veazie Town Council Meeting
September 26th, 2016

Members Present: Chairman Tammy Perry, Councilor Chris Bagley, Councilor David King, Councilor Paul Messer, Manager Mark Leonard, Secretary Julie Strout and various members of the public.

ITEM 1: Call to order

Chairman Tammy Perry called the meeting to order at 6:30 pm.

ITEM 2: Secretary to do the roll call:

All present

ITEM 3: Pledge of Allegiance

ITEM 4: Consideration of the Agenda

None

ITEM 5: Approval of the September 12th, 2016 Regular Council Meeting Minutes

Councilor David King made a motion, seconded by Councilor Paul Messer to approve the September 12th, 2016 Regular Council Meeting Minutes as written. Voted 4-0-1. Motion carried. Councilor Reid abstained.

ITEM 6: Comments from the public

None

New Business:

ITEM 7: Comprehensive Plan Contract Discussion

Councilor Chris Bagley made a motion, seconded by Councilor Michael Reid that we approve Manager Leonard to sign the contract between the Town of Veazie and Dean Bennett as presented for the terms of September 26, 2016 to June 30, 2017. Voted 5-0-0. Motion carried.

ITEM 8: Future Council Meeting Conflicts

The Council agreed on having the October meeting on the 24th, November meetings the 14th and 28th and the December meeting on 12th.

ITEM 9: Municipal Department Financial Review

The Council reviewed the reports. There was one question on what account number 100-10-50 was for. Manager Leonard will have an answer at the next meeting.

ITEM 10: Water District Appointment Process

The Council agreed to post the Water District Appointment on the Towns website, list serve, facebook and newsletter. They wanted to keep the procedures the same across the board with committee member terms that are up. The deadline will be set for December 8th by 4:30pm and to be reviewed by Council at the December 12th meeting.

Old Business

ITEM 11: Community Center Sprinkler System Estimates Review

Councilor Chris Bagley made a motion, seconded by Councilor David King to award the installation of a sprinkler system at the Community Center to Maine Fire Protections Systems for the estimated price of \$35,865.00. Furthermore, authorize Manager Leonard to sign all necessary paperwork and permits to assist in the installation of the system. Voted 5-0-0. Motion carried.

ITEM 12: Manager's Report

Manager Leonard reviewed his report with the Councilor's.

ITEM 13: Comments from the Public

Citizen Andy Brown updated the Council on the Conservation Commission Meeting dates and activities.

ITEM 14: Requests for information and Town Council Comments

Councilor King commented on how well the cemetery looks. Chairman Perry enjoyed the Economic Development Luncheon that she attended.

ITEM 15: Executive Session 1 MRSA 405(6)(A) Personnel Matter

Councilor Chris Bagley made a motion, seconded by Councilor David King to enter into Executive Session 1 MRSA 405(6)(A) Personnel Matter at 7:10pm. Voted 5-0-0. Motion carried.

Councilor David King made a motion, seconded by Councilor Michael Reid to exit Executive Session 1 MRSA 405(6)(A) at 7:41pm. Voted 5-0-0. Motion carried.

ITEM 16: Review & sign of AP Town Warrant #6, and Town Payroll #6, School Payroll Warrant #7, AP School Warrant, #7.

The warrants were circulated and signed.

ITEM 17: Adjournment

Councilor David King motioned to adjourn

Councilor Chris Bagley seconded. No discussion. Voted 5-0-0. Motion carried.

Adjourned at 7:42pm

A True Copy Attest
Julie Strout, Deputy Clerk

ITEM # 7



Citizen Involvement Application

All citizens of the Town of Veazie interested in having their names considered for appointment by the Veazie Town Council and/or the Town Manager, at such time a vacancy may occur on any Board or Special Committee, should fill out this application and return it to the Veazie Town Office.

Name MICHAEL MONROE Phone Number 907-0942 cell
947-6451

Address 8 JACKSON DR.

Civic Involvement FORMER PLANNING BOARD MEM.

Years Resided in Veazie 40

Specialty or Field MECH. ENGINEER, UTILITY SAFETY MANAGER

Committee or Boards Interested In CEMETERY

Additional Information

Applicants Signature: 

By signing this document I acknowledge that I have read and agree to abide by the Committee Policy that has been adopted by the Veazie Town Council.

mgmonroe2016@gmail.com

Date Received at Town Office: 9/25/16

Property Location	Age	Purchase Price	Asking Price	How Long on Market	Family Sale	Special Circumstances	Broker / Private	Condition at Time of Sale / Immediate Repairs and Cost		Surveyed	Why Purchased / Benefits of Living in Veazie	Quality of Life Factors					Not at all Important	No Opinion	
								Factor	Very Important			Important	Somewhat Important						
1122 Chase Road	56-65	\$ 138,000	\$ 149,000		No	No	Broker	Fair / Door, Window, Paint, Updated Kitchen, Baths & Storage Building	\$ 30,000		Location	Safe to Live	X						
												Clean-Attractive	X						
												Hometown Atmosphere	X						
												Proximity to Medial Facilities	X						
												Selection of Housing	X						
												Quality of School	X						
14 Veazie Villas	26-35	\$ 93,000	\$ 119,000	2-3 Mo.	No	No	Broker	Excellent / Bathroom Fan	\$ -	No	Just Graduated / Quiet and close to Bangor & Orono	Safe to Live	X						
												Clean-Attractive	X						
												Hometown Atmosphere	X						
												Proximity to Medial Facilities	X						
												Selection of Housing	X						
												Quality of School	X						
8 Hillside Drive	26-35	\$ 230,500	\$ 245,000	3 mo.	No	No	Broker	Good / Kitchen upgrade	\$ 5,000	No	Location / Quiet	Safe to Live	X						
												Clean-Attractive	X						
												Hometown Atmosphere	X						
												Proximity to Medial Facilities					X		
												Selection of Housing				X			
												Quality of School	X						
17 Hillside Drive	46-65	\$ 289,000	\$ 299,000		No	No	Broker	Excellent / New Carpet, Wallpaper Removal, Paint, Hardwood Floor, Window Treatments	\$ 26,000	No	Size of Home/Lot, Peaceful, Safe Community, Loved Floor Plan & Natural Light	Safe to Live	X						
												Clean-Attractive	X						
												Hometown Atmosphere		X					
												Proximity to Medial Facilities		X					
												Selection of Housing		X					
												Quality of School		X					
7 Judson Street	65+	\$ 124,000	\$ 129,000	8 mo.	No	No	Broker	Excellent	\$ -		Quiet / the Home	Safe to Live	X						
												Clean-Attractive		X					
												Hometown Atmosphere		X					
												Proximity to Medial Facilities		X					
												Selection of Housing	X						
												Quality of School		X					
18 Veazie Villas	76	\$ 83,000	\$ 85,000	6 mo.	No	No	Private	Good	\$ -	No	Location / Lived in Veazie since 1977, would not live anywhere else.	Safe to Live	X						
												Clean-Attractive		X					
												Hometown Atmosphere		X					
												Proximity to Medial Facilities	X						
												Selection of Housing		X					
												Quality of School		X					
												Parks & Rec				X			
												Public Services			X				
							</												

ITEM # 8

Property Location	Age	Purchase Price	Asking Price	How Long on Market	Family Sale	Special Circumstances	Broker / Private	Condition at Time of Sale / Immediate Repairs and Cost	Surveyed	Why Purchased / Benefits of Living in Veazie	Quality of Life Factors					No Opinion
											Factor	Very Important	Important	Somewhat Important	Not at all Important	
1114 Main Street	26-35	\$ 158,000	\$ 168,000	5 mo.	No	No	Broker	Very Good / Electrical, Painting, Trim, Living Room Addition	Yes	Great Yard, Well Taken Care of, Close to Orono / Small, safe.	Safe to Live	X				
											Clean-Attractive		X			
											Hometown Atmosphere		X			
											Proximity to Medial Facilities		X			
											Selection of Housing Quality of School	X				
30 Thompson Rd.	46-55	\$ 123,000	\$ 140,000	4 mo.	No	No	Broker	Very Good / Furnace Plumbing, Electrical	No	Size, Layout, Neighborhood, price / Location, Convenience to Umaine & Bangor	Parks & Rec	X				
											Public Services					
											Safe to Live	X				
											Clean-Attractive	X				
											Hometown Atmosphere		X			
1015 Buck Hill	46-55	\$ 274,000	\$ 289,000	Months	No	No	Broker	Good / Paint, High Humidity Levels, Install Heat Pump	No	Sold as auction, won bid. Good, Well Maintained / Close to Bangor, Privacy of Neighborhood	Proximity to Medial Facilities		X			
											Selection of Housing Quality of School	X				
											Parks & Rec			X		
											Public Services		X			
											Safe to Live					
1001 Buck Hill	65+	\$ 255,000			No	No		Good	No	Convient Location, Nice Town	Clean-Attractive					
											Hometown Atmosphere					
											Proximity to Medial Facilities					
											Selection of Housing Quality of School					
											Parks & Rec					
33 Oak Grove St.	26-35				Yes	House was inherited from grandmother who bought in 1986.					Safe to Live					
											Clean-Attractive					
											Hometown Atmosphere					
											Proximity to Medial Facilities					
											Selection of Housing Quality of School					



PAUL R. LEPAGE
GOVERNOR

STATE OF MAINE
MAINE REVENUE SERVICES
PROPERTY TAX DIVISION
PO Box 9106
AUGUSTA, MAINE
04332-9106

ADMINISTRATIVE & FINANCIAL SERVICES

RICHARD W. ROSEN
COMMISSIONER

MAINE REVENUE SERVICES

JEROME D. GERARD
EXECUTIVE DIRECTOR

September 2016

Municipal Assessors and Chairman of Board of Selectmen:

RE: Proposed 2017 State Valuation

Pursuant to 36 M.R.S.A. §208, notice of the proposed 2017 State Valuation of municipalities located in your county is given as shown on the enclosed list. These valuations represent the full equalized value of all **taxable property** in each municipality as of **April 1, 2015** while incorporating sales data primarily from 2014 and 2015.

The valuations listed may be subject to review by the State Board of Property Tax Review pursuant to 36 M.R.S.A., §272. The valuations finally certified to the Secretary of State pursuant to 36 M.R.S.A., §305 shall be used for all computations required by law to be based upon the State Valuation with respect to municipalities.

State Board duties and powers along with the municipal appeal procedures are outlined below.

STATE BOARD OF PROPERTY TAX REVIEW

In accordance with 36 M.R.S.A. §272, the State Board of Property Tax Review shall hear appeals by any municipality aggrieved by the Bureau of Revenue Services' determination of equalized valuation or minimum assessing standards and render its decision based upon the recorded evidence.

Any municipality deeming itself aggrieved shall file a written notice of appeal with the State Board of Property Tax Review **within 45 days of its receipt of notification** of the Bureau of Revenue Services' decision. The appeal to the Board shall be in writing signed by a majority of the municipal officers and shall be accompanied by an **affidavit** stating the grounds for appeal. **The affidavit must include the municipal officers' sworn statement of the specific grounds for their appeal and bear the officials signatures which must be notarized.**

With respect to the affidavit, the Board's Rule 4B **Municipal Appeals** (2) reads as follows: "The appealing municipality must file with its notice of appeal an affidavit of the municipal officers stating the grounds for the appeal. The affidavit must be meaningful and specific. A mere statement that the state valuation is too high is not sufficient. If a municipality intends to compare its state valuation to neighboring towns or cities, the municipality should list those municipalities in the affidavit. In appeals from assessment quality and ratio decisions of the Bureau of Revenue Services, the municipality must set forth in specific terms the basis for the challenge to the determination." A copy of the appeal and affidavit shall be served on the Bureau of Revenue Services. The Bureau shall have the burden of proving that its determination is correct with respect to that municipality.

The Board shall hear the appeal within a reasonable time of the filing of the appeal by the municipality and shall render its decision no later than January 15th following the date on which the appeal is taken.

The Board shall order notice of hearing and give at least 5 days notice prior to hearing thereof to the municipality and to the Bureau of Revenue Services.

The Board, after hearing, shall have the power to:

1. Raise, lower or sustain the state valuation as determined by the Bureau of Revenue Services with respect to the municipality which has filed the appeal; the decision of the Board shall be final; the valuation thus determined shall be certified to the Bureau of Revenue Services which shall, if necessary incorporate the decision of the valuation certified pursuant to Section 305, subsection 1.
2. Raise, lower or sustain the Bureau of Revenue Services' determination of the municipality's achieved assessing standards and then, if such achieved standards were inadequate under the provisions of this chapter and upon receiving from both the Bureau and the municipality recommended solutions to the inaccurate assessing practices, order the municipality to take the corrective steps the Board deems necessary.

Any party aggrieved by the decision of the Board may appeal pursuant to Rule 80B of the Maine Rules of Civil Procedure. The valuation thus determined shall be certified to the State Tax Assessor who shall, if necessary, incorporate the decision in the valuation certified pursuant to Section 305, Subsection 1.

In the event a municipality's appeal to the Superior or Supreme Judicial Court results in a lowering of the municipality's state valuation, the Treasurer of State shall reimburse with funds appropriated from the General Fund, an amount equal to money lost by the municipality, due to the use by the State of an incorrect state valuation in any statutory formula used to distribute state funds to municipalities.

The Board shall have the power to administer oaths, take testimony, hold hearings, summon such witnesses and subpoena such records, files and documents as it deems necessary for the proper hearing and disposal of the appeal.

The Board shall have the power to promulgate rules and regulations governing procedure before it. The mailing address of the Board is: **State Board of Property Tax Review, 49 State House Station Augusta, ME 04333.**

Any questions concerning the events and determination of the Proposed 2017 State Valuation should be directed to the Property Tax Division at 624-5600 ext. #1.

Very truly yours,



Mike Rogers
Supervisor, Municipal Services
Property Tax Division

MR:lt
Enclosure

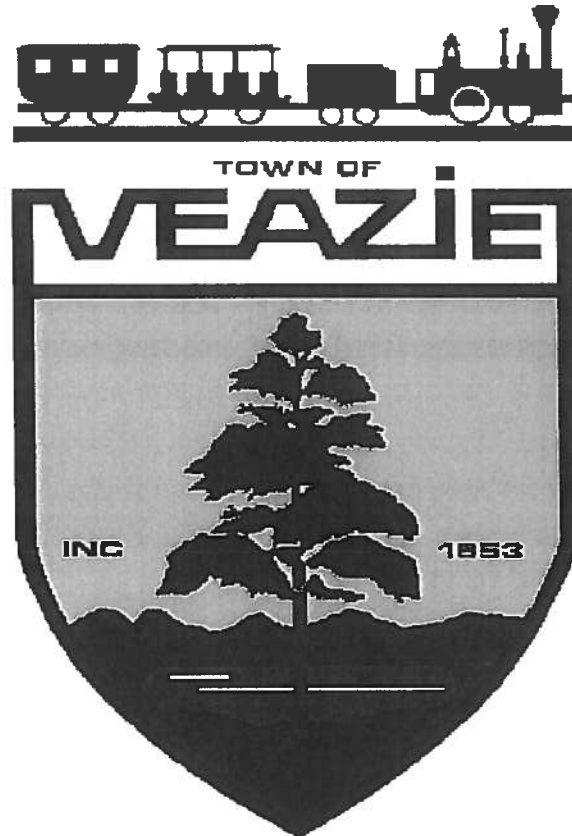
PENOBSCOT COUNTY**MAINE REVENUE SERVICES****PROPERTY TAX DIVISION****PROPOSED 2017 STATE VALUATION****MUNICIPALITY****STATE VALUATION**

ALTON	\$41,900,000
BANGOR	\$2,554,550,000
BRADFORD	\$64,800,000
BRADLEY	\$111,700,000
BREWER	\$718,900,000
BURLINGTON	\$37,300,000
CARMEL	\$175,500,000
CARROLL PLANTATION	\$23,950,000
CHARLESTON	\$67,300,000
CHESTER	\$80,000,000
CLIFTON	\$73,950,000
CORINNA	\$111,400,000
CORINTH	\$145,150,000
DEXTER	\$217,600,000
DIXMONT	\$87,250,000
DREW PLANTATION	\$4,900,000
EAST MILLINOCKET	\$66,800,000
EDDINGTON	\$170,550,000
EDINBURG	\$8,800,000
ENFIELD	\$152,300,000
ETNA	\$70,550,000
EXETER	\$62,800,000
GARLAND	\$50,500,000
GLENBURN	\$283,900,000
GREENBUSH	\$57,900,000
HAMPDEN	\$630,500,000
HERMON	\$491,900,000
HOLDEN	\$286,350,000
HOWLAND	\$57,800,000
HUDSON	\$97,650,000
KENDUSKEAG	\$76,950,000
LAGRANGE	\$30,200,000
LAKEVILLE	\$68,600,000
LEE	\$57,400,000

PENOBSCOT COUNTY**MAINE REVENUE SERVICES****PROPERTY TAX DIVISION****PROPOSED 2017 STATE VALUATION**

MUNICIPALITY	STATE VALUATION
LEVANT	\$159,400,000
LINCOLN	\$294,800,000
LOWELL	\$46,800,000
MATTAWAMKEAG	\$41,650,000
MAXFIELD	\$8,050,000
MEDWAY	\$60,800,000
MILFORD	\$178,350,000
MILLINOCKET	\$165,850,000
MOUNT CHASE	\$36,300,000
NEWBURGH	\$104,450,000
NEWPORT	\$277,050,000
OLD TOWN	\$473,700,000
ORONO	\$425,500,000
ORRINGTON	\$356,350,000
PASSADUMKEAG	\$20,100,000
PATTEN	\$39,150,000
PLYMOUTH	\$77,800,000
SEBOEIS PLANTATION	\$11,250,000
SPRINGFIELD	\$17,800,000
STACYVILLE	\$18,600,000
STETSON	\$90,300,000
VEAZIE	\$231,200,000
WEBSTER PLANTATION	\$7,250,000
WINN	\$21,150,000
WOODVILLE	\$22,050,000
PENOBSCOT NATION	\$9,050,000
UNORGANIZED TERRITORY	\$332,750,000
TOTAL	\$10,765,100,000

VEAZIE'S FY 2016 TAX COMMITMENT REPORT



Prepared by: Benjamin F Birch Jr., CMA

Dated October 4th, 2016

TOWN OF VEAZIE
1084 Main Street
Veazie, Maine 04401-7091
Tel : (207) 947-2781 Fax: (207) 942-1654



Date: October 11, 2016

TO: Veazie Town Council
Veazie Town Manager
Veazie Tax Collector

RE: FY2016 Tax Commitment Report

Following this letter please find several reports and tax information regarding the Town of Veazie. These reports are timely and informative regarding valuation and tax information.

I forward this information to help familiarize you with the Assessing Department and valuation reports we are responsible for. The Municipal Valuation Report will give you current data on the Town of Veazie

I encourage you to meet with me to discuss any of the data in these reports, which you may have questions about.

Respectfully,

Benjamin F. Birch Jr.
Benjamin F. Birch Jr.
City Assessor

Town of Veazie

Fiscal Year 2016 Commitment Report

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TOWN OF VEAZIE
ASSESSING DEPARTMENT - MISSION STATEMENT
April 16, 2016

Mission Statement

The mission of the Assessor's Office in administering property tax law is to discover, list, make accurate estimates of just value and defend assessments of all property, both real and personal, within the jurisdiction according to the Constitution and Laws of the State of Maine, in keeping with current assessment techniques and accepted technologies.

The mission requires the Assessor's Office to provide taxpayers with equitable assessments and the best available assessment services. Additional duties provide a high level of understanding and advice of matters relating to property tax policy as they may impact the Town of Veazie and to promote goodwill through professionalism and education of assessment processes.

Departmental Programs

Administration

Property Assessments

Property Inspections

Property Tax Maps

Customer Services

Veazie Assessing Department
PROGRAM ORGANIZATION
April 16, 2016

Administration

Assessor

- General Administration
- Data Processing
 - Real Property
 - Personal Property
- Information Distribution
- Abatement Hearings
- Appeal Hearings

Appraisal

Assessor

- Real Property
- Personal Property
- General Review
- Assessing Standards
- Statistical Analysis
- Equalization/Revaluation
 - Real Property
 - Personal Property
- Defend Assessments

Special Projects

All Personnel

- As Assigned
 - Manager
- Assessor Reappointment
- Licensing/ Continuing Ed
- Assessor /Assistant
Designation Continuing Ed
- Education Classes for
Special Assessments
- Public Relations

Town of Veazie
Real Estate/Personal Property
Sequence of Activities
April 16, 2016

A. Preparatory Activities

1. Design/Update Personal Property Declaration Forms/Instruction letters - December
2. Order personal property declaration forms/Instruction letters - December
3. Mail personal property declaration forms/Instruction letters -January
4. Update computer software program on all changes for upcoming tax year – January – March
5. Review Department Budget – January – March
6. Review state turnaround document / previous years reports – October/November/December
7. Process Exemptions other than Veterans and Homestead – February/March
8. Review Tree Growth Tax Roster – Annual Update – August

B. Inspection - Assessment

1. Transfer information to new real estate property record cards. This might include sketches and characteristics from the existing property record cards or information such as lot sizes and neighborhood codes zoning, new subdivision lot numbering from recorded plot plans, or subdivision.
2. Collect data from inspections on building permits and requests for inspections/assessment reviews.
3. Perform supervisor quality checks
4. Perform office check of property record cards and personal property itemized lists.
5. Enter appropriate information in computer.
6. Make field checks and phone calls.

C. Valuation activities

Data Collection:

Mass appraisers must identify and collect two basic groups of data: (1) comparative data and (2) site and improvement data. Comparative data included sales, cost, and income and expense data. These data are needed to determine valuation schedules and tables. Site improvement data relate to specific characteristics of subject parcels, such as lot size, square feet of living area, construction grade, and so forth. It is imperative that the data inventory be complete and current.

- a. sales data
- b. cost data
- c. income/expense data
- d. Economic Forces

1. Analyze sales, cost and income information
2. Develop cost index, depreciation tables, and capitalization rates.
3. Maintain Sales Files and print Monthly Sales Report.
4. Generate computer estimates of value.

D. Review activities

1. Review estimated values by the Assistant Assessor in the office or in the field.
2. Verify that mathematical calculations are accurate.
3. Determine if methodology is correct.
4. Verify that data used are appropriate, adequate and internally consistent.
 - Quality Ratings
 - Condition Ratings
 - Functional Ratings if appropriate
 - Economic Ratings if appropriate
5. Inspect the exteriors of comparable properties and compare assessment record information of comparables
6. Perform independent research to gather additional information to verify appraisers estimated values
7. Finalize values. This may include running a final sales ratio analysis and making adjustments to those classes or neighborhoods that are out of line.

E. New construction update activities

1. Complete listing and processing of new construction.
2. Produce final estimates of value on completed new construction.
3. In March of each year, check new construction work-in progress and estimate percentage of completion for April 1.

F. Taxpayers notification activities

1. Personal property when requested
2. Real estate when requested
3. Valuation letters on assessment updates on new construction and interior inspections upon request.
4. Assessors notice of Decision on Abatement applications
5. Notification of Appeals process with local BOAR
6. BOAR Hearing Decision notices

Town of Veazie Assessing Department
FY16 Recurring Projects
April 16, 2016

Recurring Projects

- Municipal Valuation Report
- Tree Growth Tax Roster – Annual Update
- State Sales Turn-Around Document
- Sales Analysis for Coming Year Update
- Personal Property Declaration Form/Letter of Instruction Updates
- Personal Property Declaration Form Mailings
- Personal Property Depreciation Tables Update
- Assessor's Coming Year Projections with Selectmen
- Tax Map Annual Update
- Process/building permits on new construction and establish or update assessments as required
- Process/review Occupancy Permits to collect information to be used for finalizing real property assessments and setting up new personal property accounts when required
- Process “exempt” applications and verify eligibility:
 - Veterans Exemption
 - Homestead Exemptions
 - Blind Exemptions
- Commitment of Tax Roll

<p>Town of Veazie Assessing Department FY16 Goals April 16, 2016</p>

The assessing office will assess all property at a level between 90 and 110 percent of their current market value as of the sales date shown by the Sales ratio study. This level will be achieved by the coming year.

The assessing office will assess all property uniformly so that the coefficient of dispersion will be 15 or less. This level will be achieved by the coming year.

The assessing office will maintain the TRIO Assessing Software (computer-assessed mass appraisal system) as circumstances warrant.

The assessment office will list promptly all Real Property in Orrington by processing deeds received from the recorder's office Penobscot Registry of Deeds (PRD) within one month (on average) of receipt.

The assessment office will list promptly all Personal Property Declaration Forms (property lists) received from property owner within one week (on average) of receipt of all pertinent information

Building permits provide forewarnings on construction activity. Using these permits assessments for new construction and building improvements will be completed annually as of April 1.

Review and process all exemption applications annually by March 31.

The Town Tax Maps will be updated annually as of April 1.

The coming tax roll will reflect any tax shift caused by Legislative changes and the Governor's Budget.

- April 1, 2016 Assessment – Homestead Exemption increases to \$15,000 up from \$10,000.

<p style="text-align: center;">Town of Veazie Assessing Department FY16 Department Programs Goals, Objectives and Priorities April 16, 2016</p>
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Administration Assessor is responsible for planning and directing the operations of the Assessing Department, managing departmental personnel and evaluating performances, and prepares and monitors annual budget. The first requirement of a legal assessment is that it shall be uniform according to standards fixed by law. Title 36 M.R.S.A. 327 (1) a minimum assessment of 70% and an assessment quality of 20. The first objective of the Assessing Department, then, should be *equitable* and *uniform* assessments. As equity is lost in individual cases, the tax burden starts to shift, and equity is slowly destroyed. The department assists taxpayers with submitting applications for abatements and defends values on property when needed.

Assessments – In general, the Town of Veazie uses an assessing process that starts from the basis of the replacement cost of the structure. Once this cost is established, depreciation is applied to reflect current market conditions. Variations in the value of similar homes in different neighborhoods are generally dealt with through adjusting the value of the underlying land. This recognizes that certain neighborhoods have a higher market appeal than others.

The focus of the Assessing Department is to *calibrate the values* derived in this way to actual market conditions, by making necessary adjustments, in an effort to establish assessed values which are as close to market value as possible.

Property Inspections – Inspections of Real & Personal Property. The assessor should begin as soon as possible after April 1st the first steps of the assessment process, which is to ascertain as accurately as possible the nature (*land, building, personal*) amount (*size and number*), and value of all taxable property (36 M.R.S.A. 708). Property taxes in Maine are assessed annually on the basis of the status of property as of April 1, and the *tax year is April 1 to April* (36 M.R.S.A. 502).

Property Tax Maps – Review recorded documents verifying legal descriptions, updated demographic information relating to property ownership. These documents are then used to update computer file, tax maps, and verify and maintain land value cost tables.

Customer Service – The Assessing staff responds to inquires from surveyors, contractors, realtors, appraisers, financial institutions, members of the general public and property owners regarding a full array of assessing and appraisal practices including current valuations on properties within the Town.

At the local level, the Town Council have followed a policy of maintaining our assessed values as close to *100% of market value* as practical. Our policy was adopted in an effort to insure fairness by maintaining equitable assessments on an annual basis.

2016 MUNICIPAL TAX RATE CALCULATION FORMMunicipality: *Veazie***BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT**

1. Total Taxable Valuation of Real Estate	1	142,361,800	
2. Total taxable valuation of personal property	2	138,340,723	
3. Total Taxable Valuation of real estate and personal property (Line 1 plus line 2)	3	280,702,523	
4. (a) Total exempt value for all homestead exemptions granted	4(a)	7,192,500	
(b) Homestead exemption reimbursement value	4(b)	3,596,250	
		(Line 4(a) multiplied by .5)	
5. (a) Total exempt value of all BETE qualified property	5(a)	270,400	
(b) BETE exemption reimbursement value	5(b)	135,200	
		(line 5(a) multiplied by 0.5)	
Municipalities with significant personal property & equipment may qualify for more than 50% reimbursement. Please contact MRS for the Enhanced Tax Rate Calculator form.			
6. Total Valuation Base (Line 3 plus line 4(b) plus line 5(b))	6	284,433,973	

Assessments

7. County Tax	7	298,429.00	
8. Municipal Appropriation	8	1,628,845.00	
9. TIF Financing Plan Amount	9	957,576.00	
10. Local Educational Appropriation (Local Share/Contribution)	10	2,828,754.00	
(Adjusted to Municipal Fiscal Year)			
11. Total Assessments (Add lines 7 through 10).....	11	5,713,604.00	

ALLOWABLE DEDUCTIONS

12. State Municipal Revenue Sharing.....	12	105,132.00	
13. Other Revenues: (All other revenues that have been formally appropriated to be used to reduce the commitment such as excise tax revenue, tree growth reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. Do Not Include any Homestead or BETE Reimbursement)	13	480,310.00	
14. Total Deductions (Line 12 plus line 13).....	14	585,442.00	
15. Net to be raised by local property tax rate (Line 11 minus line 14).....	15	5,128,162.00	

16.	5,128,162.00	X	1.05	=	5,384,570.10	Maximum Allowable Tax
17.	5,128,162.00	/	284,433,973	=	0.018029	Minimum Tax Rate
18.	5,384,570.10	/	284,433,973	=	0.018930	Maximum Tax Rate
19.	280,702,523	X	0.0183	=	5,136,856.17	Tax for Commitment
			(Selected Rate)		(Enter on MVR Page 1, line 13)	
20.	5,128,162.00	X	0.05	=	256,408.10	Maximum Overlay
21.	3,596,250	X	0.0183	=	65,811.38	Homestead Reimbursement
			(Selected Rate)		(Enter on line 8, Assessment Warrant)	
22.	135,200	X	0.0183	=	2,474.16	BETE Reimbursement
			(Selected Rate)		(Enter on line 9, Assessment Warrant)	
23.	5,205,141.71	-	5,128,162.00	=	76,979.71	Overlay
	(Line 19 plus lines 21 and 22)				(Enter on line 5, Assessment Warrant)	

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant, Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.

ASSESSORS' CERTIFICATION OF ASSESSMENT

WE HEREBY CERTIFY, that the pages herein, numbered from 1 to 153 inclusive, contain a list and valuation of Estates, Real and Personal, liable to be taxed in the Municipality of Veazie 2016 for State, County, District, and Municipal Taxes for the fiscal year 07/01/2016 to 06/30/2017 as they existed on the first day of April 2016.

IN WITNESS THEREOF, we have hereunto set our hands at Veazie 2016 this 18 day of August, 2016.

Benjamin F. Birch Jr.

Benjamin F. Birch Jr

Municipal Assessor(s)

MUNICIPAL TAX ASSESSMENT WARRANT

State of Maine Municipality Veazie 2016 County Penobscot
To Mark E Leonard , Tax Collector

In the name of the State of Maine you are hereby required to collect of each person named in the list herewith committed to you the amount set down on said list as payable by that person.

Assessments:

1. County Tax	298,429.00	
2. Municipal Appropriation	1,628,845.00	
3. TIF Financing Plan Amount	957,576.00	
4. Local Educational Appropriation	2,828,754.00	
5. Overlay (Not to Exceed 5% of "Net To Be Raised" (see tax rate calculation #16)	76,979.71	
6. Total Assessments		5,790,583.71

Deductions:

7. State Municipal Revenue Sharing	105,132.00	
8. Homestead Reimbursement	65,811.38	
9. BETE Reimbursement	2,474.16	
10. Other Revenue	480,310.00	
11. Total Deductions		653,727.54
12. <u>Net Assessment for Commitment</u>		5,136,856.17

You are to pay to Mark E Leonard, the Municipal Treasurer, or to any successor in office, the taxes herewith committed, paying on the last day of each month all money collected by you, and you are to complete and make an account of your collections of the whole sum on or before 06/30/2017.

In case of the neglect of any person to pay the sum required by said list until after 09/30/2016; you will add interest to so much thereof as remains unpaid at the rate of 7.00 percent per annum, commencing 10/01/2016 to the time of payment, and collect the same with the tax remaining unpaid.

Given under our hands, as provided by a legal vote of the Municipality and Warrants received pursuant to the Laws of the State of Maine, this 08/18/2016.

Benjamin F. Birch Jr.

Assessor(s) of: Veazie 2016

Benjamin F. Birch Jr.

CERTIFICATE OF COMMITMENT

To Mark E Leonard the Collector of the Municipality of
Veazie 2016 , aforesaid.

Herewith are committed to you true lists of the assessments of the Estates of the persons wherein named; you are to levy and collect the same, of each one their respective amount, therein set down, of the sum total of \$5,136,856.17 (being the amount of the lists contained herein), according to the tenor of the foregoing warrant.

Given under our hands this 08/18/2016

Benjamin F. Birch Jr.

Assessor(s) of: Veazie 2016

Benjamin F. Birch Jr.

File the original certificate with the Tax Collector. File a copy in the Valuation Book

CERTIFICATE OF ASSESSMENT TO BE RETURNED TO MUNICIPAL TREASURER

STATE OF MAINE

County Penobscot, ss.

We hereby certify, that we have assessed a tax on the estate, real and personal liable to be taxed in the Municipality of Veazie 2016 for the fiscal year 07/01/2016 to 06/30/2017, at 18.3 mils on the dollar, on a total taxable valuation of \$280,702,523

Assessments:

1. County Tax	298,429.00	
2. Municipal Appropriation	1,628,845.00	
3. TIF Financing Plan Amount	957,576.00	
4. Local Educational Appropriation	2,828,754.00	
5. Overlay (Not to Exceed 5% of "Net To Be Raised" (see tax rate calculation #16)	76,979.71	
6. Total Assessments		5,790,583.71

Deductions:

7. State Municipal Revenue Sharing	105,132.00	
8. Homestead Reimbursement	65,811.38	
9. BETE Reimbursement	2,474.16	
10. Other Revenue	480,310.00	
11. Total Deductions		653,727.54
12. <u>Net Assessment for Commitment</u>		5,136,856.17

Lists of all the same we have committed to Mark E Leonard, Tax Collector of said Municipality, with warrants in due form of law for collecting and paying the same to Mark E Leonard, Municipal Treasurer of said Municipality, or the successor in office, on or before such date, or dates, as provided by legal vote of the Municipality and warrants received pursuant to the laws of the State of Maine. (Title 36 MRSA, section 712)

Given under our hands this 08/18/2016



Municipal Assessor(s)

Benjamin F. Birch Jr.

File the original with the Treasurer. File a copy in the Valuation Book

State of Maine



PENOBSCOT, SS

TO THE ASSESSOR(S) OF THE TOWN OF **Veazie** IN THE COUNTY OF PENOBSCOT,

GREETINGS:

WHEREAS, pursuant to MRSA Title 30-A, §900F-900J, upon an estimate by the County Commissioners for said County, of the sums necessary for defraying the charges of the County for the year ensuing, and exhibited by the Administrator of said County, the Penobscot County Budget Committee granted a tax of **\$ 13,728,183.00** Thirteen Million, Seven Hundred Twenty-Eight Thousand, One Hundred Eighty Three Dollars and No Cents to be assessed, collected and paid according to law and applied for the purpose aforesaid.

And Whereas, the Court of County Commissioners, held at Bangor in and for the County of Penobscot on the **Second Day of February, 2016**, made apportionment of said tax as the law directs upon several Cities, Towns, Plantations and Unorganized Places within said County and ordered that the Clerk of said County forthwith send out warrants for assessing the several Cities, Towns, Plantations & Unorganized Places proportion thereof as the law directs and for paying the same.

And whereas upon a due apportionment of said sum, your Town's proportion thereof is found to be **\$ 298,428.99** Two Hundred Ninety-Eight Thousand, Four Hundred Twenty- Eight Dollars and Ninety-Nine Cents

You are Therefore Hereby Required, in the name of the County of Penobscot, to assess the said sum last mentioned, upon the inhabitants of said Town, agreeable to the laws of said State, and cause the same in like manner to be collected and paid to the Treasurer of said Town of **Veazie** to be paid by him/her to **Daniel Tremble** *Treasurer of said County of Penobscot* or to his successor in said office, upon his warrant issued for the same on or before the **first day of September next**.

Hereof Fail Not, and make due the Assessors' return where the names of the person or persons to whom your list or lists of assessments shall be committed, to the said County Treasurer as soon as may be thereafter.

Pursuant to MRSA Title 36 §892-A, you are hereby notified that interest at the rate of **7% Seven Percent simple annual interest**, as specified by vote of the County Commissioners, shall accrue on all unpaid balances of the County Tax that are then due, beginning on the **60th day after the first of September next**. County taxes not paid prior to the 60th day after the date for payment are delinquent. The rate of interest specified herein shall apply to the delinquent taxes committed during the taxable year until those taxes are paid in full and the interest shall be added to become part of the taxes.

By order of the County Commissioners.

William J. Collins

Administrator of Penobscot County

ASSESSOR'S RETURN

Pursuant to a Warrant to us directed from **William J. Collins**, Administrator of the Court of County Commissioners for the County of Penobscot, dated the **2nd Second Day of February, 2016** we have assessed the polls and estates of the inhabitants, and the estates of the non-resident proprietors of the Town of **Veazie** in said County, the sum of Two Hundred Ninety-Eight Thousand, Four Hundred Twenty- Eight Dollars and Ninety-Nine Cents \$ **298,428.99** and have committed lists thereof to Mark E. Leonard Collector of said municipality with a warrant in due form of law for collecting and paying the same to Mark E. Leonard, Treasurer of said municipality or the successor in office, to be paid by the same to **Daniel Tremble** **Treasurer of said County of Penobscot** or the successor in said office on or before the first day of September next.

In Witness Whereof, we have hereunto set our hands at
Veazie the 18th day of August 2016

Benjamin F. Birch Jr.

Assessor(s) for the municipality of:

Benjamin F. Birch Jr.

Veazie

\$ **298,428.99**

To be completed & forwarded to the County Treasurer as soon as the assessment shall be completed.

Daniel Tremble, Treasurer
County of Penobscot
97 Hammond Street
Bangor, ME 04401

MAINE REVENUE SERVICES - 2016 MUNICIPAL VALUATION RETURN

(36 M.R.S. § 383)

DUE DATE - NOVEMBER 1, 2016 (or within 30 days of commitment, whichever is later)

1. County: **PENOBSCOT**

Commitment Date:

8/18/20162. Municipality **VEAZIE**3. 2016 Certified Ratio (Percentage of current just value upon which assessments are based.) 3 **100.00%***Homestead, veterans, blind, and BETE Exemptions, Tree Growth and Farmland values must be adjusted by this percentage***TAXABLE VALUATION OF REAL ESTATE***(Exclude exempt valuation of all categories)*

4. Land (include value of transmission, distribution lines & substations, dams and power houses)	4	42,218,000
5. Buildings	5	100,143,800
6. Total taxable valuation of real estate (sum of lines 4 & 5 above)	6	142,361,800

(See Municipal Tax Rate Calculation Standard Form page 10, line 1)

TAXABLE VALUATION OF PERSONAL PROPERTY*(Exclude exempt valuation of all categories)*

7. Production machinery and equipment	7	136,978,400
8. Business equipment (furniture, furnishings and fixtures)	8	265,400
9. All other personal property	9	1,096,923
10. Total taxable valuation of personal property (sum of lines 7 through 9 above)	10	138,340,723

(See Municipal Tax Rate Calculation Standard Form page 10, line 2)

OTHER TAX INFORMATION

11. Total taxable valuation of real estate and personal property (sum of lines 6 & 10 above)	11	280,702,523
<i>(See Municipal Tax Rate Calculation Standard Form page 10, line 3)</i>		
12. 2016 Property Tax Rate (example .01520)	12	0.018300
13. 2016 Property Tax Levy (includes overlay and any fractional gains from rounding)	13	\$5,136,856.17

Note: This is the exact amount of 2016 tax actually committed to the collector
(See Municipal Tax Rate Calculation Standard Form page 10, line 19)

HOMESTEAD EXEMPTION REIMBURSEMENT CLAIM*Homestead exemptions must be adjusted by the municipality's certified ratio*

14. a. Total number of \$15,000 homestead exemptions granted	14a	446
b. Total exempt value for all \$15,000 homestead exemptions granted (Line 14a x \$15,000)	14b	6,705,000
c. Total number of properties fully exempted (valued less than \$15,000) by homestead exemptions granted	14c	53
d. Total exempt value for all properties fully exempted (valued less than \$15,000) by homestead exemptions granted	14d	487,500
e. Total number of homestead exemptions granted (sum of 14a & 14c)	14e	499
f. Total exempt value for all homestead exemptions granted (sum of 14b & 14d)	14f	7,192,500
<i>(Must be the same as Municipal Tax Rate Calculation Standard Form page 10, line 4a)</i>		
g. Total assessed value of all homestead qualified property (land & buildings)	14g	70,112,300

MAINE REVENUE SERVICES - 2016 MUNICIPAL VALUATION RETURN

Municipality: VEAZIE

BUSINESS EQUIPMENT TAX EXEMPTION (BETE) REIMBURSEMENT CLAIM

15. a. Number of BETE applications processed for tax year 2016.	15a	9
b. Number of BETE applications approved	15b	9
c. Total exempt value of all BETE qualified property <i>(Must be the same as Municipal Tax Rate Calculation Standard Form page 10, line 5a)</i>	15c	270,400
d. Total exempt value of BETE property located in a municipal retention TIF district.	15d	0

TAX INCREMENT FINANCING (TIF)

16. a. Total amount of increased taxable valuation above Original Assessed Value within TIF Districts.	16a	140,742,771
b. Amount of Captured Assessed Value within TIF Districts.	16b	140,742,771
c. Property tax revenue that is appropriated and deposited into either a Project Cost Account or a Sinking Fund Account.	16c	957,576
d. BETE reimbursement revenue that is appropriated and deposited into either a Project Cost Account or a Sinking Fund Account.	16d	\$0.00

(Lines 16c and 16d combined must be the same as Municipal Tax Rate Calculation Standard Form page 10, line 9)

EXCISE TAX

17. a. Excise taxes collected during a recently completed twelve month period. Enter either calendar or fiscal .	17a	FISCAL
b. Motor vehicle excise tax collected.	17b	\$365,381.92
c. Watercraft excise tax collected.	17c	\$2,251.80

ELECTRICAL GENERATION AND DISTRIBUTION PROPERTY

18. Total valuation of distribution and transmission lines owned by electric utility companies.	18	\$20,642,900
19. Total valuation of all electrical generation facilities.	19	\$10,313,600

FOREST LAND CLASSIFIED UNDER THE TREE GROWTH TAX LAW

(36 M.R.S. §§ 571 - 584-A)

20. Average per acre unit value used for undeveloped acreage (land not classified).	20	\$5,000
21. Classified forest land. (Do Not include land classified in Farmland as woodland).		
a. Number of parcels classified as of April 1, 2016	21a	2
b. Softwood acreage	21b	11.00
c. Mixed wood acreage	21c	19.00
d. Hardwood acreage	21d	48.00
e. Total number of acres of forest land only (sum of lines 21 b, c, & d above).	21e	78.00
22. Total assessed valuation of all classified forest land for tax year 2016.	22	10,414
a. Per acre values used to assess Tree Growth classified forest land value:		
Softwood	22a(1)	138.00
Mixed Wood	22a(2)	160.00
Hardwood	22a(3)	122.00

MAINE REVENUE SERVICES - 2016 MUNICIPAL VALUATION RETURN

Municipality: VEAZIE

TREE GROWTH TAX LAW CONTINUED

23. Number of forest acres first classified for tax year 2016.	23		0.00
24. Land withdrawn from Tree Growth classification. (36 M.R.S. § 581)			
a. Total number of parcels withdrawn from 4/2/15 through 4/1/16.	24a		0
b. Total number of acres withdrawn from 4/2/15 through 4/1/16.	24b		0.00
c. Total value of penalties assessed by the municipality due to withdrawal of classified Tree Growth land from 4/2/15 through 4/1/16.	24c		\$0.00
d. Total number of \$500 penalties assessed for non-compliance	24d		0
24-1 Since April 1, 2015, have any Tree Growth acres been transferred to Farmland?	24-1	no	Yes/No

LAND CLASSIFIED UNDER THE FARM AND OPEN SPACE TAX LAW

(36 M.R.S. §§ 1101 to 1121)

FARM LAND:

25. Number of parcels classified as Farmland as of April 1, 2016.	25		0
26. Number of acres first classified as Farmland for tax year 2016.	26		0.00
27. a. Total number of acres of all land now classified as Farmland (Do not include Farm woodland)	27a		0.00
b. Total valuation of all land now classified as Farmland (Do not include Farm woodland)	27b		0
28. a. Number of <u>Farm</u> woodland acres:			
28a(1) Softwood acreage	28a(1)		0.00
28a(2) Mixed wood acreage	28a(2)		0.00
28a(3) Hardwood acreage	28a(3)		0.00
b. Total number of acres of all land now classified as <u>Farm</u> woodland.	28b		0.00
c. Total valuation of all land now classified as <u>Farm</u> woodland.	28c		0
d. Per acre rates used for <u>Farm</u> woodland:			
Soft wood	28d(1)		138.00
Mixed wood	28d(2)		160.00
Hard wood	28d(3)		122.00
29. Land withdrawn from Farmland classification. (36 M.R.S. § 1112)			
a. Total number of parcels withdrawn from 4/2/15 through 4/1/16.	29a		0
b. Total number of acres withdrawn from 4/2/15 through 4/1/16.	29b		0.00
c. Total value of penalties assessed by the municipality due to the withdrawal of classified Farmland from 4/2/15 through 4/1/16.	29c		\$0.00
OPEN SPACE:			
30. Number of parcels classified as Open Space as of April 1, 2016.	30		0
31. Number of acres first classified as Open Space for tax year 2016.	31		0.00
32. Total number of acres of land now classified as Open Space.	32		0.00
33. Total valuation of all land now classified as Open Space.	33		0

MAINE REVENUE SERVICES - 2016 MUNICIPAL VALUATION RETURN

Municipality: _____

VEAZIE

OPEN SPACE TAX LAW CONTINUED

34. Land withdrawn from Open Space classification. (36 M.R.S. § 1112)

a. Total number of parcels withdrawn from 4/2/15 through 4/1/16.	34a	0
b. Total number of acres withdrawn from 4/2/15 through 4/1/16.	34b	0.00
c. Total value of penalties assessed by the municipality due to the withdrawal of classified Open Space land from 4/2/15 through 4/1/16.	34c	\$0.00

LAND CLASSIFIED UNDER THE WORKING WATERFRONT TAX LAW

(36 M.R.S., §§ 1131 - 1140-B)

35. Number of parcels classified as Working Waterfront as of April 1, 2016.	35	0
36. Number of acres first classified as Working Waterfront for tax year 2016.	36	0.00
37. Total acreage of all land now classified as Working Waterfront.	37	0.00
38. Total valuation of all land now classified as Working Waterfront.	38	0
39. Classified Working Waterfront withdrawn. (36 M.R.S. § 1138)		
a. Total number of parcels withdrawn from 4/2/15 through 4/1/16.	39a	0
b. Total number of acres withdrawn from 4/2/15 through 4/1/16.	39b	0.00
c. Total value of penalties assessed by the municipality due to the withdrawal of classified Working Waterfront land from 4/2/15 through 4/1/16.	39c	\$0.00

EXEMPT PROPERTY

(36 M.R.S. §§ 651, 652, 653, 654-A, 656)

40. Enter the **exempt value** of all the following classes of property which are exempt from property taxation by law.

a. Public Property (§ 651(1)(A) and (B)).

(1) United States	40a(1)	0
(2) State of Maine (excluding roads)	40a(2)	800
TOTAL VALUE [40a (1) + (2)]	40a	800

b. Real estate owned by the Water Resources Board of the State of New Hampshire located within this state. (§ 651(1)(B-1))

40b 0

c. Property of any public municipal corporation of this state (including county property) appropriated to public uses. (§ 651(1)(D))
(County, Municipal, Quasi-Municipal owned property)

40c 6,680,300

d. Pipes, fixtures, hydrants, conduits, gatehouses, pumping stations, reservoirs and dams of a public municipal corporation supplying water, power or light if located outside the limits of the municipality. (§ 651(1)(E)).

40d 0

e. Airport or landing field of a public municipal corporation used for airport or aeronautical purposes. (§ 651(1)(F))

40e 0

f. Landing area of a privately owned airport when owner grants free use of that landing area to the public. (§ 656(1)(C))

40f 0

g. Pipes, fixtures, conduits, buildings, pumping stations, and other facilities of a public municipal corporation used for sewerage disposal if located outside the limits of the municipality. (§ 651(1)(G))

40g 15,400

MAINE REVENUE SERVICES - 2016 MUNICIPAL VALUATION RETURN

Municipality: _____

VEAZIE

EXEMPT PROPERTY CONTINUED

40. h. Property of benevolent and charitable institutions. (§ 652(1)(A))	40h	113,300
i. Property of literary and scientific institutions. (§ 652(1)(B))	40i	0
j. Property of the American Legion, Veterans of Foreign Wars, American Veterans, Sons of Union Veterans of the Civil War, Disabled American Veterans and Navy Clubs of the USA. (§ 652(1)(E))		
1) Total exempt value of veterans organizations.	40 j(1)	0
2) Exempt value attributable to purposes other than meetings, ceremonials, or instruction facilities (reimbursable exemption).	40 j(2)	0
k. Property of chambers of commerce or boards of trade. (§ 652(1)(F))	40k	0
l. Property of houses of religious worship and parsonages. (§ 652(1)(G))		
1) Number of parsonages within this municipality.	40 l(1)	0
2) Indicate the total exempt value of those parsonages.	40 l(2)	0
3) Indicate the total taxable value of those parsonages.	40 l(3)	0
4) Indicate the total exempt value of all houses of religious worship.	40 l(4)	172,300
TOTAL EXEMPT VALUE OF ALL HOUSES OF RELIGIOUS WORSHIP AND PARSONAGES	[Sum of 40 l(2) and 40 l(4)] 40l	172,300
m. Property owned or held in trust for fraternal organizations operating under the lodge system (do not include college fraternities). (§ 652(1)(H))	40m	0
n. Personal property leased by a benevolent and charitable organization exempt from taxation under § 501 of the Internal Revenue Code of 1954 and the primary purpose is the operation of a hospital licensed by the Dept. of Health and Human Services, health maintenance organization or blood bank. (§ 652(1)(K)) (Value of property <u>owned</u> by a hospital should be reported on line 40h)	40n	0
o. Exempt value of real property of all persons determined to be legally blind. (§ 654-A) (\$4,000 adjusted by certified ratio)	40o	0
p. Aqueducts, pipes and conduits of any corporation supplying a municipality with water. (§ 656(1)(A))	40p	4,218,800
q. Animal waste storage facilities constructed after April 1, 1999 and certified as exempt by the Commissioner of Agriculture, Conservation and Forestry. (§ 656(1)(J)) (reimbursable exemption)	40q	0
r. Pollution control facilities that are certified as such by the Commissioner of Environmental Protection. (§ 656(1)(E))	40r	0
s. Snowmobile trail grooming equipment registered under 12 M.R.S. § 13113. (§ 655(1)(T)) (reimbursable exemption)	40s	0

MAINE REVENUE SERVICES - 2016 MUNICIPAL VALUATION RETURN

Municipality: VEAZIE

40t. VETERANS EXEMPTIONS - The following information is necessary in order to calculate reimbursement. (Section 653)

SECTION 1: The section is only for those veterans who served during a federally recognized war period

Widower:		NUMBER OF EXEMPTIONS	EXEMPT VALUE
1. Living male spouse or male parent of a deceased Veteran. \$6,000 adjusted by the certified ratio. [Section 653(1)(D)]	40t(1)A	2	40s(1)B 12,000
Revocable Living Trusts:			
2. Paraplegic veteran (or their widow) who is the beneficiary of a revocable living trust. \$50,000 adjusted by the certified ratio. [Section 653(1)(D-1)]	40t(2)A	0	40s(2)B 0
3. All other veterans (or their widows) who are the beneficiaries of revocable living trusts. \$6,000 adjusted by the certified ratio. [Section 653(1)(C) or (D)]	40t(3)A	1	40s(3)B 6,000
WW I Veterans:			
4. WW I veteran (or their widow) enlisted as Maine resident. \$7,000 adjusted by the certified ratio. [Section 653(1)(C-1) or (D-2)]	40t(4)A	0	40s(4)B 0
5. WW I veteran (or their widow) enlisted as non-Maine resident. \$7,000 adjusted by the certified ratio. [Section 653(1)(C-1) or (D-2)]	40t(5)A	0	40s(5)B 0
Paraplegic Veterans:			
6. Paraplegic status veteran or their unremarried widow. \$50,000 adjusted by the certified ratio. [Section 653(1)(D-1)]	40t(6)A	0	40s(6)B 0
Cooperative Housing Corporation Veterans:			
7. Qualifying Shareholder of Cooperative Housing Corporation \$6,000 adjusted by the certified ratio. [Section 653(2)]	40t(7)A	0	40s(7)B 0
All Other Veterans:			
8. All other veterans (or their widows) enlisted as Maine residents. \$6,000 adjusted by the certified ratio. [Section 653(1)(C)(1)]	40t(8)A	55	40s(8)B 330,000
9. All other veterans (or their widows) enlisted as non-Maine residents. \$6,000 adjusted by the certified ratio. [Section 653(1)(C)(1)]	40t(9)A	10	40s(9)B 60,000

SECTION 2: This section is only for those veterans who did not serve during a federally recognized war period

		NUMBER OF EXEMPTIONS	EXEMPT VALUE
10. Veteran (or their widow) disabled in the line of duty. \$6,000 adjusted by the certified ratio. [Section 653(1)(C)(2) or (D)]	40t(10)A	0	40s(10)B 0
11. Veteran (or their widow) who served during the periods from August 24, 1982 to July 31, 1984 and December 20, 1989 to January 31, 1990. \$6,000 adjusted by the certified ratio. [Section 653(1)(C)(1) or (D)]	40t(11)A	0	40s(11)B 0
12. Veteran (or their widow) who served during the period from February 27, 1961 and August 5, 1964, but did not serve prior to February 1, 1955 or after August 4, 1964. \$6,000 adjusted by the certified ratio. [Section 653(1)(C)(1) or (D)]	40t(12)A	0	40s(12)B 0

Total number of ALL veteran exemptions granted in 2016 40t(A) **68**

Total exempt value of ALL veteran exemptions granted in tax year 2016 40s(B) **408,000**

MAINE REVENUE SERVICES - 2016 MUNICIPAL VALUATION RETURN

Municipality: VEAZIE

EXEMPT PROPERTY CONTINUED

40. u. **Other.** The Laws of the State of Maine provide for exemption of quasi-municipal organizations such as authorities districts and trust commissions. These exemptions will not be found in Title 36.

Examples: Section 5114 of Title 30-A provides for exemption of real and personal property of an Urban Renewal Authority or Chapter 164, P. & S.L. of 1971 provides for exemption of real estate owned by the Cobbossee-Annabessacook Authority. (See also 30-A M.R.S., § 5413, Revenue Producing Municipal Facilities Act.)

Please list the full name of the organization in your municipality that has been granted exempt status through such a law, the provision of the law granting the exemption and the estimated full value of real property.

NAME OF ORGANIZATION	PROVISION OF LAW	EXEMPT VALUE
Homestead Exemptions	36 MRSA Sec. 681	\$7,192,500

TOTAL	40u	7,192,500
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40. TOTAL VALUE OF ALL PROPERTY EXEMPTED BY LAW	40	18,801,400
		(sum of all exempt value)

MUNICIPAL RECORDS

41. a. Does your municipality have tax maps? 41a **yes** YES/NO
 If yes, proceed to b, c and d. If no, move to line 42. Give date when tax maps were originally obtained and name of contractor. (This does not refer to the annual updating of tax maps.)
- b. Date 41b **na** mm/dd/yyyy
- c. Name of Contractor 41c **na**
- d. Are your tax maps PAPER, GIS or CAD? 41d **paper**
42. Please indicate the number of *land parcels* within your municipal assessing jurisdiction. (*Not the number of tax bills*) 42 **850**
43. Total **taxable** land **acreage** in your municipality. 43 **1681.50**
44. a. Has a professional town-wide revaluation been completed in your municipality?
- If yes, please answer the questions below. 44a **yes** YES/NO
 If no, please proceed to line 45.
- b. Did the revaluation include any of the following? Please enter each category with YES or NO.
- 44b (1) **yes** LAND
- 44b (2) **yes** BUILDINGS
- 44b (3) **no** PERSONAL PROPERTY
- c. Effective Date 44c **4/1/2013** mm/dd/yyyy
- d. Contractor Name 44d **RJD Appraisal Co**
- e. Cost 44e **\$75,000**

MAINE REVENUE SERVICES - 2016 MUNICIPAL VALUATION RETURN

Municipality:

VEAZIE

MUNICIPAL RECORDS CONTINUED

45. Please indicate the best choice that describes how the municipality administers its assessment function. Choose SINGLE ASSESSOR, ASSESSORS' AGENT or BOARD OF ASSESSORS. Please provide the name if single assessor or agent.

a) Function 45a **Single Assessor**
 b) Name 45b **Benjamin F. Birch Jr.**
 c) Email address 45c bbirch@veazie.net

46. List the beginning and ending dates of the fiscal year in your municipality.

FROM 46a 7/1/2016 TO 46b 6/30/2017
 mm/dd/yyyy mm/dd/yyyy

47. Interest rate charged on overdue 2016 property taxes (36 M.R.S. § 505) 47 7.00
 (not to exceed 7.00%)

48. Date(s) that 2016 property taxes are due. 48a 9/30/2016 48b 10/1/2016
 48c mm/dd/yyyy 48d mm/dd/yyyy

49. Are your assessment records computerized?

49a **yes** YES/NO Name of software used 49b **TRIO Software**

50. Has your municipality implemented a local tax relief program similar to the state's circuitbreaker program or property tax fairness credit? 50a **no** YES/NO How many people qualified? 50b **na**

How much relief was granted? 50c **na**

51. Has your municipality implemented a local elderly volunteer tax credit program under 36 M.R.S. § 6232(1-A)?

51a **no** YES/NO How many people qualified? 51b **na**

How much relief was granted? 51c **na**

I/We, the Assessor(s) of the Municipality of **VEAZIE** do state that the foregoing information contained herein is, to the best knowledge and belief of this office, reported correctly and that all of the requirements of the law have been followed in valuing, listing and submitting the information.

ASSESSOR(S)
SIGNATURES

Benjamin F. Birch Jr.
 Benjamin F. Birch Jr.

DATE 10/4/2016
 mm/dd/yyyy

NOTICE: This return must be completed and sent to the Property Tax Division by November 1, 2016 or within 30 days after the commitment date, whichever is later, in order to avoid reduction or loss of any entitlement under the Tree Growth Tax Law municipal reimbursement program for the 2016 tax year.

MAINE REVENUE SERVICES - 2016 MUNICIPAL VALUATION RETURN

Municipality: VEAZIE

County: PENOBSCOT

VALUATION INFORMATION

1. List the number and type of new, demolished and converted residential buildings in your municipality since April 1, 2015, giving the approximate increase or decrease in full market value.

	One Family	Two Family	3-4 Family	5 Family Plus	Mobile Homes	Seasonal Homes
New	2				2	
Demolished	0				0	
Converted						
Valuation Increase (+)	\$634,900				\$68,200	
Valuation Loss (-)						
Net Increase/Loss	\$634,900	\$0	\$0	\$0	\$68,200	\$0

2. List any new industrial or commercial growth started or expanded since April 1, 2015, giving the approximate full market value and additional machinery, equipment, etc.

None.

3. List any extreme losses in valuation since April 1, 2015, giving a brief explanation such as "fire" or "mill closing", etc. giving the loss at full market value.

None.

4. Explain any general increase or decrease in valuation since April 1, 2015 based on revaluations, change in ratio used, adjustments, etc.

Homestead Exemption amount changed from \$10,000 to \$15,000 for April 1, 2016.
Penobscot County Tax increased from previous year.

REAL ESTATE
HIGHEST 25 VALUATIONS

Acct	Name / Location	Land	Buildings	Exemption	Total
32	Bangor Hydro Electric CO	14,804,300	0	0	14,804,300
918	Casco Bay Energy Co. LLC	4,117,000	6,196,600	0	10,313,600
949	Bangor Hydro Electric	651,000	4,662,600	0	5,513,600
9	American Concrete	124,800	1,788,300	0	1,913,100
1035	Veazie Village Senior	40,000	1,160,000	0	1,200,000
304	B & L Properties LLC	57,100	1,127,100	0	1,184,200
925	Maritimes & Northeast	0	1,111,200	0	1,111,200
195	Grey Stone Mobile Home	849,400	13,800	0	863,200
176	Sampson, Mark	57,400	607,500	0	664,900
612	Silver, Barney	639,300	14,600	0	653,900
454	Cloutier Veterinary Real	51,600	576,900	0	628,500
209	Flagg, Bruce	47,100	558,700	0	605,800
613	Silver, Barney	137,300	453,200	0	590,500
14	Arata, Sally	63,600	497,700	15,000	546,300
690	B & L Properties LLC	35,300	493,800	0	529,100
244	Dagher, Habib	44,900	477,800	15,000	507,700
917	Lynch, Sandra	47,000	467,300	15,000	499,300
280	My Three Sons Realty, LLC	46,300	452,400	0	498,700
997	Reilly, John	37,200	469,100	15,000	491,300
980	Thompson, Robert A.	43,900	444,700	0	488,600
994	Carmack, David	37,600	456,500	15,000	479,100
640	Hashmi Bros, INC.	55,500	423,200	15,000	463,700
416	Lynch, Vincie	49,700	410,300	0	460,000
422	Lacombe, Jeffrey	48,100	411,300	0	459,400
217	Dalton, William	54,800	412,700	15,000	452,500
		22,340,200	23,687,300	105,000	45,922,500

Highest Assessment Report

Account	Name	Assessment
	CASCO BAY ENERGY LLC	133,457,100
	EMERA MAINE	1,389,700
	Bangor Gas	1,088,923
	American Concrete Industries, Inc.	1,086,800
	EDDINGTON MARKET INC	255,000
	QUALEY GRANITE & STONE	223,200
	TIME WARNER CABLE NORTHEAST LLC	210,600
	Silver, Louis Inc.	180,000
	Veazie Veterinary Clinic Inc	122,900
	GE Mobile Water, Inc	84,200
	Total	<hr/> 138,098,423

TO MRS. MARCIA M. SMITH

69 OAK GROVE STREET • VEAZIE, MAINE • 04401-7055

vzmsmith@msn.com • 942-5042

September 26, 2016

Veazie Town Council
Tammy J. Perry, Chair
1084 Main Street
Veazie, Maine 04401

Dear Veazie Town Council:

I am writing to apply for a tax abatement due to two unintentional errors by the Town of Veazie on my 2013, 2014, 2015 real estate tax bills for 69 Oak Grove Street. I am very grateful to the person who found this error and corrected it in 2016.

YEAR	LAND	BLDG	ASSESS- MENT	EXEMPT	TAXABLE	RATE	TOTAL DUE
2010	15,700	90,400	106,100	9,500	96,600	18.8	1816.08
2011	15,700	90,400	106,100	9,500	96,600	19.0	1835.40
2012	15,700	90,400	106,100	9,500	96,600	20.5	1980.30
2013	21,700	151,500	173,200	10,000	163,200	17.5	2856.00
2014	21,700	151,500	173,200	10,000	163,200	17.75	2896.80
2015	21,700	151,500	173,200	10,000	163,200	18.4	3002.88
2016	21,700	107,900	129,600	15,000	114,600	18.3	2097.18

As you can see from the table above, in 2013, after the revaluation, **my assessment went from \$106,100 to \$173,200, a 63% increase.** I went to the town office in September to ask the assessor, Lillian Smith, why the figure was so high. She was unavailable that day but called me at home the following day. My notes from that conversation show that we discussed my house being a **"two story, split level"** structure and she explained depreciation, comparable properties, average condition and other information from assessing my property. I had recently had my house for sale in 2010-2013 with offers of \$56,000 and \$126,000. It does not appear that she looked into my home's tax file as a result of my questions, nor did she make any notation about speaking with me.

In August of 2016, I was very pleased to receive my new, fair assessment of \$129,600. On September 13, 2016 I went to the town office to pay my tax bill and asked to see the assessor. I asked Mr. Birch why the assessment was lower. He immediately checked my tax records and noticed a "coding" error in the 2013 records showing what type of structure I have. He did not find any notations from Lillian Smith in the file for 69 Oak Grove Street from 2013. He made an appointment to reinspect my home on Sept. 20, 2016. I learned from Mr. Birch that during the revaluation project in 2012 my home was coded at a "higher height" than it had been previously. It should have still been coded as a **"one story, split level."**

I trusted that 9/2013 explanation was accurate. I had not imagined that any errors had occurred. The coding error was from 2013-2015 but it was corrected in 2016. I believe my tax assessments for 2013, 2014, and 2015 should have been similar to the corrected 2016 amount of \$129,600. Therefore, based on the 2016 assessment figures and the tax rate for each year, I believe my 2013, 2014, and 2015 taxes should have been closer to:

2013	\$2,083.00
2014	\$2,122.90
2015	\$2,200.64

TOTAL \$ 6,406.54 rather than the \$8,755.68 I paid in taxes those three years.

I believe that I overpaid my real estate taxes by \$2,349.14 and I am requesting an abatement in that amount. I await your reply and action on this matter for the tax years 2013, 2014, and 2015.

Thank you for your time and service to the citizens of Veazie.

Respectfully submitted,

Marcia M. Smith

Mrs. Marcia M. Smith
69 Oak Grove Street

October 11, 2016

MEMORANDUM FOR RECORD

To: Veazie Town Council

From: Mark Leonard, Town Manager

RE: Real Property Assessment for 69 Oak Grove Street

In reference to Mrs. Marcia Smith's property located at 69 Oak Grove, Mrs. Smith did not file the proper paperwork requesting an abatement for overvaluation in a timely manner. Below is an explanation of the abatement procedure as set forth in 36 M.R.S.A. §841(1).

The most common type of abatement request is an overvaluation. If a property owner believes their valuation is too high, the taxpayers **only** remedy (after the commitment of that years taxes), is to submit a written application stating the grounds for abatement. The Assessor may grant an abatement on his/her own initiative; municipal officers have **no authority** to grant an abatement based on a claim of overvaluation.

A property owner who believes their property tax is greater than it should be, should first determine whether the valuation of their property is equitable in relation to similar property within the Town. i.e. lot size, structure etc. as well as meet with the Assessor.

The **only** recourse the property owner has is to apply for an abatement through a written request to the local Assessor. The request should state the grounds for the abatement under 36 M.R.S.A. §841(1). The written request **must** be filed within 185 days after the date of commitment. If no application is submitted within that time period, the assessment stands for that tax year. This deadline is jurisdictional and may not be waived by the Assessor or by an appeal body.

If an error, illegality or irregularity occurs, municipal officers either upon written application filed **after** one (1) year but **within** three (3) years after the commitment date, or on their own initiative, may grant the abatement as they consider proper to correct any errors or illegalities. **Please Note: Municipal officers have no authority to grant an abatement to modify or adjust the valuation of a property.**

An error, illegality or irregularity is justified when the person assessed does not own any of the property, all of the property is taxable in another town, or where all of the property is exempt. In addition, other examples of errors may include:

1. An assessment in which an amount not legally raised at town meeting was included;
2. An assessment based on a tax rate in which too much overlay was included;
3. An assessment based on a computation error in preparing the commitment which results in too much tax being assessed;

4. An assessment that is too high because too little State revenue sharing was deducted from the commitment; and/or
5. An assessment that is based on an unconstitutional assessment methodology that does not value all property in the same class in a like manner.

Mrs. Smith's letter is written to apply for an abatement for overvaluation of her 2013, 2014 and 2015 assessments. No action can be taken by the Assessor since she did not file the paperwork on time, and no action may be taken by the municipal officers as she is not eligible to make a claim to correct an error, illegality etc. in her assessment.

2017 Budget Meeting Schedule

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Topic</u>
Thursday	January 12th	6:30 PM	1 st /2 nd Quarter Review
		Workshop <i>All Departments</i>	
Monday	February 13 th	6:30 PM	Discussion on FY 17/18 Budget
		Council Meeting <i>Budget Committee</i> <i>All Departments</i>	
Thursday	March 9 th	6:30 PM	FY 17/18 Draft Budget Presentation
		Workshop <i>School Department</i>	
Monday	March 13 th	6:30 PM	Discussion on FY 17/18 Budget
		Council Meeting <i>Budget Committee</i>	
Thursday	March 23 rd	6:30 PM	FY17/18 Draft Budget Presentation
		Workshop <i>Municipal Departments</i>	
Monday	March 27 th	6:30 PM	Discussion on FY 17/18 Budget
		Council Meeting <i>Budget Committee</i>	
Thursday	April 6 th	6:30 PM	3 rd Quarter Review
		Workshop <i>All Departments</i>	
Monday	April 10 th	6:30 PM	Discussion on FY 17/18 Budget
		Council Meeting <i>Budget Committee</i>	
Tuesday	April 11 th	6:30 PM	FY 17/18 Budget Presentation
		Workshop <i>Municipal Departments</i>	
Thursday	April 13 th	6:30 PM	FY 17/18 Budget Presentation
		Workshop <i>School Departments</i>	
<i>School Vacation is the Week of April 16-23, 2017/ Patriots Day April 17, 2017</i>			
Monday	April 24 th	6:30 PM	Review FY 17/18 Budget Prior to Public Hearing
		Workshop <i>Budget Committee</i> <i>All Departments</i>	
Friday	April 28 th	<i>Last day for submittal of recommendations to Budget Officer</i>	
Monday	May 8 th	Town Manager issues Budget Message	
Monday	May 8 th	6:30 PM	Budget Committee Review of Workshops, Council Review Session and Public Hearing on Total Budgets
		Public Hearing <i>All Departments</i>	
Tuesday	May 9 th	6:30 PM	<u>Scheduled if needed</u>
		(Recommend warrant signing for Town Report) Workshop <i>All Departments</i>	
Thursday	May 11 th	6:30 PM	<u>Schedule if needed</u>
		Workshop <i>All Departments</i>	
Monday	May 22 nd	6:30 PM	
		Council Meeting	
Tuesday	June 13 th	7:00PM	
		Council Meeting	
Tuesday	June 13 th	8:00 PM	Voting of Warrant Articles
<i>All meetings will be held in the Council Chambers of the Municipal Building except for the May 9th Public Hearing and the June 14th Council Meeting and Town Meeting, which will be held at the Veazie Community School.</i>			



ITEM # 12

Town of Veazie

Memo

To: Veazie Town Council
From: Mark Leonard; Town Manager
Date: July 12, 2016
Re: Fiscal Year (FY) 2016/2017 Council Goals and Objectives

On July 11, 2016 during a regular Council meeting a discussion was held to discuss the goals and objectives for the Council for FY 2016/2017. From this meetings the following was determined to be the goals and objectives of the council in no certain order;

1. Have regular meetings with the Principal and School Board members to assist in the development of a strategic plan for the Veazie Community School.
2. Research and implement ways to provide better communications with all Town Committees and the Citizens of the Town of Veazie
3. Receive regular reports for all Town Departments including quarterly financial reviews
4. Have semi-annual meetings with the Veazie Sewer District and Orono Veazie Water District Board members.
5. Review the data that has been collected from the questionnaire which was developed last year and given to new home owners in Veazie.
6. Overall review of all Town Ordinances to include updating the Town's Charter and additionally defining public land and rules regulating the usage.
7. Develop a Capital Improvement Plan for the Town of Veazie

To: Veazie Town Council
From: Mark Leonard; Town Manager
Date: 10-20-2016
Re: 1st quarter review follow up

ITEM # 13

During the 1st quarter Municipal Budget review, a question was raised in reference to the remaining balance of the professional fees account. Approximately 41% of the budgeted amount had been expended. Upon further review these are one time payments that would spend the account down faster than if we were making monthly payments. The expenditures included in this section are legal fees, audit fees, maintenance agreement, processing fees and TRIO Licensing. Upon closer review I am comfortable with the amount that remains in this account. Please let me know if you need additional information as it relates to this account or any of the other accounts.

Manager's Report For October 24, 2016 Council Meeting

Since the last council meeting here are some things I've been working on as well as things occurring around Town.

I replaced a sign that was knocked down on Penobscot Circle. I also cut numerous branches that were blocking the view at intersections in town.

Several more plots in the cemetery have been sold since the last meeting without advertising. The two sections we opened up are filling fast.

The contract for the sprinkler system installation at the Community Center has been executed. The design process has started and once completed it will be forwarded to the State Fire Marshall's Office for final approval. Matt's Property Management has begun the work on the exterior to make the building ADA compliant and Barney will start work on the new water lines soon.

I met with Principal Cyr to assist in updating the crisis plan for the school. It's unfortunate that we live in a time where we have to worry about these plans but ultimately when it is complete it will be a true asset during a time of a crisis.

After a lengthy conversation with Maine Municipal Association, the issue involving Worker's Compensation coverage for the live in FD Student while participating in training for the school has been resolved.

Greg Ondo and I met to discuss his Art in the Park event. I went to the event and it was well attended.

I attended the School Board meeting in which they had a speaker who discussed the roles and responsibilities of the Board.

This year's Maine Municipal Association's annual convention was held at the Cross Insurance Center. Myself and another employee attended training sessions and met with many vendors.

Council Chair Perry and I met with the Town Forester to discuss his duties and responsibilities as the Town Forester. Additional talks will continue once a job description and/or contract is finalized.

Halloween items were moved from the Community Center to the school so they can prepare for the Halloween hullabaloo on October 28th.

The paving around Town has been completed for this year. Lou Silver will backfill the sides of the roads and Hopkins's Paving will return to provide line striping.

Dean Bennett has begun working with the Town to update the Town's Comprehensive Plan. Don McKay and I met with Dean and he plans to set up meetings with other groups and people as he moves forward.

Manager's Report For October 24, 2016 Council Meeting

Lt. Nick Sirois cooked a spaghetti dinner for the friends of Veazie senior group in which I attended. Following the luncheon, Lt. Sirois and I spoke to the group about protecting themselves from scams and fire safety topics.

The Region 5 Chiefs of Police meeting was held at the Brewer Police Department. We discussed and resolved numerous items. Following the meeting a luncheon was held for Chief Perry Anton who retired from the Brewer Police Department.

Reverend Seymour and I discussed him becoming the Chaplain for the Police Department. This is a long standing ritual we have had with past ministers from the Veazie Church.

The City of Bangor held a planning meeting in which I attended along with other local municipal officials regarding the future plans involving the Community Connector.

Much like neighboring communities and communities throughout the state, we have seen an increase in residential burglaries. The members of the Police Department are working very hard to solve these crimes that most likely are being fueled by the drug epidemic that's impacting the State. Homeowners are reminded to lock their cars and homes and report any suspicious activity. I would rather have the officer check on something as it happens instead of trying to investigate it several hours or days after it has happened. We have been assisted by both the Penobscot County Sheriff's Office and the Maine State Police.

The Planning Board had a meeting which included a public hearing on three (3) ordinances they have been working on. Changes will be made and the document will be presented to the Council at a November meeting.

The Y in Old Town held a local leaders meeting to reach out to area communities highlighting the services they offer. I will continue to be in contact with the Y to see if opportunities exist to partner with them.

The date for leaf and brush pick up will occur on November 5th. This information was sent out in the newsletter that was recently mailed.

A/C Metcalf and I met with the Orono Fire Chief and Orono Town Manager to discuss mutual services. These discussion will continue over the next few weeks/months.

Manager's Report For October 24, 2016 Council Meeting

Attachments:

Thank you letter to FD from Camp Capella

Award notification from PEMA

Thank you letter to Officer Nichols

Region 3 Transit workshop

Thank you letter to Officer Jones

School Board meeting Agenda

Bangor Buzz information sheet

Thank you letter from Resident

Thank you letter from Central Middle School

Agenda for Bus Meeting

September 21, 2016

Veazie Fire Department
1084 Main Street
Veazie, ME 04401

Dear Veazie Fire Department,

I want to thank you for taking the time to participate in our 6th Annual Touch-A-Truck Event on Saturday, September 10th. Your participation is greatly appreciated!

It was a beautiful day with great attendance. Over all, we raised \$8,500.00 for the camp from this one day! The amazing thing is that \$3,700.00 of that was collected at the gate. At \$5.00 per person, that is 740 kids and parents in attendance. This event continues to grow every year, and your participation helps to make this happen!

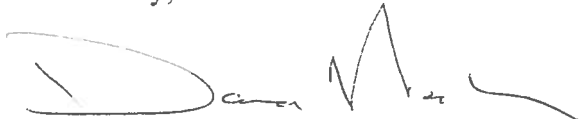
As you know, Camp CaPella, Inc. is a free standing, non-profit 501(c)(3) agency providing much needed services to children and adults with disabilities. We do not receive any state funding and rely totally on donations from individuals, businesses, and service organizations to operate. That is why your time is so important to us.

I sincerely thank you for your support of this event. The bottom line is that this event helps to send children and adults with disabilities to camp – an opportunity many would not have otherwise.

I hope you will mark your calendar now and join us next year for the:

7th Annual Touch-A-Truck to be held Saturday, September 16, 2017!

Sincerely,



Dana Mosher
Executive Director
Camp CaPella

No goods or services were received in exchange for this donation.



PENOBSCOT COUNTY EMERGENCY MANAGEMENT AGENCY

97 Hammond Street, Bangor, ME 04401 | Telephone: 207-945-4750 | Fax: 207-942-8941

September 27, 2016

Mark Leonard, Town Manager
The Town of Veazie
1084 Main Street
Veazie, ME 04401

Dear Mark,

I am pleased to inform you that your request for Fiscal Year 2016 Homeland Security Grant Program funding has been approved.

The Veazie Fire & Police Departments have been awarded \$ 9,194.00 through the Penobscot County Emergency Management Agency under the State of Maine's FY2016 Homeland Security Grant Program to improve preparedness and response capabilities for Homeland Security related events in the State of Maine.

Specifically, the purchase of school security cameras for \$ 7,994.00 and \$ 1,200.00 for EOC equipment was approved and you may move forward with your purchases in accordance with your grant application. The funding will be available from the date of this letter until either: 1.) the funds are completely drawn down for eligible expense or 2.) August 31, 2019. **Please send in one (1) reimbursement request for your grant when spending has been completed.**

Thank you for your grant request!

Sincerely,

Michelle Tanguay, Director

9-27-16.

Nick:

Thank you for your efforts.
A copy has been forwarded to
your personnel file. The note is
pasted on the Bulletin Board and feel
free to take it for your file.

Sgt Zell

Sept. 25, 2016

Dear Officer Nichols,

We so appreciate all the
time you took to teach us
and help us install our
car seats. You were so patient
with all our questions and
worries as new parents. You

were a great teacher and we
do appreciate your kindness! Have a great
Fall! God Bless! Sincerely, Mrs. & Dr. Kelly & Austin



STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
16 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0016

Paul R. LePage
GOVERNOR

September 28, 2016

David Bernhardt
COMMISSIONER

Dear Transit Stakeholder:

The Maine Department of Transportation invites you to participate in a **Region 3 Transit Workshop** regarding public transit services. Region 3 encompasses Penobscot and Piscataquis counties. The transit providers in Region 3 are Penquis – the Lynx, Community Connector, and Cyr Bus Line. The results of the workshop will be critical to the public participation process established by MaineDOT in its efforts to meet both state and federal transportation planning and funding requirements for transit services. (Ref. 23 MRSA §4209 and Federal Transit Administration's Locally Coordinated Plan requirements). **This workshop will not be dealing with MaineCare transportation.**

The purposes of the Region 3 Transit Workshop are to:

- Evaluate current **public** transit services and mobility management efforts for:
 - low-income individuals
 - seniors
 - individuals with disabilities
 - veterans
 - general public
- Report on future projects and priorities for public transit that were included in the current respective 5-year Locally Coordinated Plans for transit
- Development of recommended future projects and priorities for upcoming 5-year plans

We hope you will join us for the upcoming workshop. If you are unable to join us in person, please feel free to send us your input by e-mail Transit.MaineDOT@maine.gov or by mail, Region 3 Transit Workshop, MaineDOT, Bureau of Planning, 16 SHS, Augusta, ME 04333-0016.

The Region 3 Transit Workshop will be held on **Tuesday, October 18, 2016 from 1:30 p.m. to 3:30 p.m.**, at Penquis, 262 Harlow Street, Bangor, Maine. While most of the workshop will focus on public transit needs, there will be an opportunity later in the meeting to hear about other concerns.

We will be seeking your input on developing and prioritizing recommended projects and priorities **for Region 3 general public transportation.**

Sincerely,

Susan Moreau

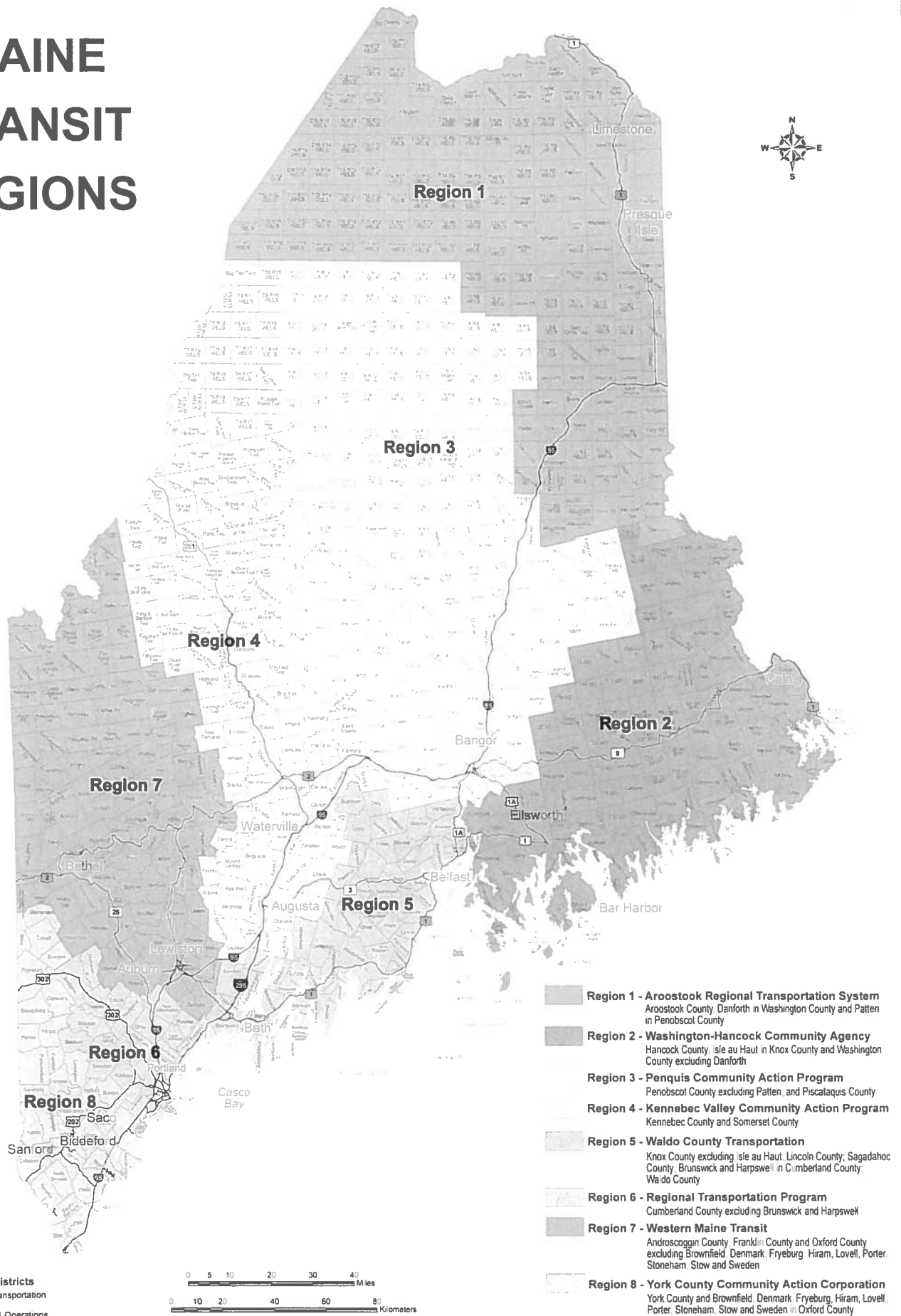
Susan Moreau
MaineDOT, Bureau of Planning, Multimodal Division

cc: Marcia Larkin, Penquis
Laurie Linscott, Community Connector
Rick Soules, Cyr Bus Line



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MAINE TRANSIT REGIONS





Orono United Methodist Church

36 Oak Street
Orono, Maine 04473

Telephone (207) 866-4605
Web Site: www.oronoumc.com

Facebook: ORONO UNITED METHODIST CHURCH



September 30, 2016

Chief Mark E. Leonard
Veazie Police Department
1084 Main Street
Veazie, ME 04401

Dear Chief Leonard,

This note is long overdue-

I wish to commend your department, particularly Officer Meaghan Jones, for efforts on my behalf during the apprehension of the person who stole my wallet this past summer. Officer Jones was extremely professional, while offering kindness and caring during the experience. I particularly appreciated officer Jones going well above the call of duty by investing significant time searching for, and finally locating my wallet. Her efforts and attitude were just outstanding; I deeply appreciate what she and your department mean to our community.

Thanks again,

Steve Smith
34 Hamlin Street
Orono, ME 04473
866-2144
Ch2wxman@msn.com

Veazie School Administrative Unit
1040 School Street
Veazie, Maine 04401
Telephone (207) 947-6573

TO: Veazie School Committee

FROM: Matthew Cyr, Principal
Richard A. Lyons, Superintendent of Schools

DATE: October 3, 2016

SUBJECT: **School Committee Meeting - 7:00 p.m.**
Veazie Community School Library

AGENDA

- I. Call of the Roll
- II. Pledge of Allegiance
- III. Approval of Minutes of Regular Meeting of September 6, 2016
- IV. Adjustment to Agenda
- V. Persons Desiring to Address the Committee
- VI. Acknowledgements
- VII. A. Board Chair
- VIII. Principal's Report
- IX. Superintendent Report
 - A. Workshop: "Board Roles & Responsibilities"
- X. Request for Information
- XI. Next Meeting - November 7, 2016
- XII. Adjournment



10/6/16

Town of Veazie
1084 Main St
Veazie, ME 04401-7091

Dear Mark Leonard ,

I am writing to you today to let you know of a new resource for the Greater Bangor area called "Bangor Buzz". It is a website that shows all events within a 50 mile radius of Bangor. It was born of the statement, "If I had known about that event I would have gone".

The best part about this site is that it is completely FREE for anyone to search, and it is FREE for anyone to post their events. Individuals or businesses can list as many events as they want 24 hours a day! By offering this service, we have a large content database that is easy to navigate and search.

There are currently over 2,600 events in the calendar and we continue to grow and constantly update. Our goal is to be the best and largest events repository in Bangor and surrounding areas. The website provides a place for thousands of people to visit and see what is happening in every segment of event possibilities!

Job Fairs	Sports	Concerts
Fundraisers	Community	Music
Social Events	Shopping	Nightlife
Theatre	Dinners	

With all these events, showcasing to a wide demographic, it provides an opportunity to highlight your business and/or events in a whole new way!

Another great service we provide is a way to help you promote and advertise your event by giving it an additional boost. These options are available in many affordable packages and can be purchased in long or short terms. We can help you by showcasing your event to potential customers who are searching our site and looking for things to do, feature an event to boost attendance or to just raise awareness. This is a great resource to reach thousands of people who are searching daily for events in Bangor and surrounding areas.

Bangor Buzz offers custom, or personalized, business and venue calendars. We have found that many businesses really want to post their events online, but it can be monotonous to get this done regularly. These tasks have been known to start with good intentions, but then slowly fade, as the day-to-day business tasks become priority. Businesses and venues tend to fall back to traditional promotional methods and abandon the online approach. We have developed tools that make it easier to ensure your venues and/or calendar of events are always up to date. We even customize our packages to include promotion and customer engagement, and have the ability to sell tickets and manage your RSVP.

We hope that if nothing else, you will take advantage of the free opportunity to list your events. We are committed to growing this resource for the community and hope you will join us on this path to a successful future together.

For more information please visit www.bangorbuzz.com/advertise or call 922-2946.

Warm regards,

Charles Daly
President / CEO

Bus Meeting
Bangor PD, October 14, 2016
10:00-11:00

1. Welcome and Introductions
2. Goal of this working group – Create a long term financial plan for the Community Connector that will provide for greater expansion of service in the future. Plan should be completed by February 28, 2017 so that necessary steps can be addressed in the municipal budget process.
3. Overview of the Community Connector System – Issues to be addressed; FTA issues
 - a. Explain framework for Transit Planning and BACTS – Laurie Linscott/BACTS
4. Overview of Capital Improvement Plan for Busses – Deb Cyr
5. Next Steps – Select meeting dates
6. Adjourn – 11:00



CENTRAL MIDDLE SCHOOL

Home of the Panthers

* Jonathan Perry, Principal * Matthew McDade, Guidance Counselor *

October 14, 2016

Veazie Town Hall
1084 Main Street
Veazie, Maine 04401

To whom it may Concern,

On behalf of the students and staff of Central Middle School in Corinth, I wish to thank you for the use of your voting booths for our school's mock election. It truly added to the overall experience of students voting and it gave our setting a true sense of being involved in an actual voting atmosphere. We have tallied the results and will be sharing with the students. The results were truly compelling and provide evidence that our students DO pay attention to some of the issues involving Maine citizens.

Once again, thanks for responding to Mrs. Kenny's request to borrow the town's voting booths to enhance our mock election at our school. Please know your generosity and kindness is appreciated.

Respectfully,

Jon Perry
Principal
Central Middle School

cc. Mrs. Ann Kenny, Grade 8 Social Studies Teacher
Mrs. Rhonda Sperrey, Supt. of Schools; RSU #64

October 16,2016

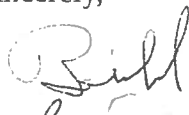
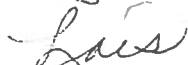
Mark Leonard, Town Manager
Town of Veazie
10834 Main Street
Veazie, ME 04401

Dear Mark,

From October 3rd to October 12th my wife and I were away. Prior to leaving I asked for the police to watch our home periodically. We want to thank the police for doing this and ask that you pass our thanks along to your officers for their care.

As always we love our town and have enjoyed being here for 30 plus years. Thanks for keeping us safe.

Sincerely,



Bill & Lois Hogan

